

Unique Student Identifier

From January 1st 2015, all student who undertake nationally recognised training in Australia delivered by an RTO, are required to have a Unique Student Identifier (USI).

The USI has been developed and implemented by the Australian Department of Industry and is mandatory for all levels of nationally recognised training and therefore includes all ADAS courses. It will allow each individual's related training records to be kept in a central location and accessed by the student themselves and by other RTOs in the future.

USI related information will be held by the Australian Department of Industry via the USI website. The website also allows both students and RTOs to access student records.

A USI is to be created by the student themselves and then they must provide their USI number to the training provider upon enrolment. Students can create and apply for their USI number on line via the USI website: <http://www.usi.gov.au>. The process is quite one and only requires the following details:

Details required to set up a USI include:

- Approved identification (one of the following):
 - o Drivers licence
 - o Medicare card
 - o Australian passport
 - o Visa (with non-Australian passport)
 - o Birth Certificate (Australian)
 - o Certificate of Registration by Descent
 - o Citizenship certificate
 - o IMMI Card

- Personal details
 - o Name
 - o Address
 - o Email Address
 - o Phone number

Once the student has created their USI a confirmation will be emailed to them.

International Students

Students who live outside of Australia but are training in Australia will have to also apply for a USI. They can do this by using their Australian Visas for ID purposes. International addresses are acceptable for setting up a USI.